

Restroom Policy

- Students will walk into the restroom, use the restroom, wash their hands, and return to their designated area.
- Classroom teachers must keep a log (issued by school) of restroom use. Logs are to be kept on file.

Student expectations

- Ask teacher for a restroom pass and sign log
- Walking expectations to/from restroom:
 - ★ Voice level 0
 - ★ No contact with others
 - ★ Walk directly to/from the restroom
 - ★ Walk into available stall area
 - ★ Be considerate of others and maintain voice level 1 in restroom
 - ★ Use the facilities, attend to personal appearance (button and zip pants, tuck in shirt, etc...)
 - ★ Clean up after self
 - Flush toilet/urinal
 - Wash hands
 - Put towels in trash
 - ★ No inappropriate restroom behavior (no banging, stomping, standing on toilets, slamming doors, etc.)
 - ★ **No supplies, pens/markers/pencils, scissors, etc. should be brought into the bathroom. Any graffiti will result in immediate consequences for all students involved. Please treat the bathrooms with respect, like any room in the building.**
 - ★ Students are not allowed to hang out of or throw anything out of the windows.
 - ★ Return restroom pass to teacher and sign log to indicate return time.

Staff expectations/responsibilities

- Provide a pass to any student who has permission to use restroom.
- Make sure that students carry restroom pass and fill out log completely.
- Staff members should ask students to show pass in hallways.
- **For grade levels that take the full class to the washroom at one time, please coordinate a staggered schedule so that all students aren't in the hallway all together.**
- Students should use restroom with class during their scheduled time(s) but can receive a restroom pass in cases of emergency only.
- **Recess/lunch supervisors will have 2 emergency passes for students to use if necessary. Younger students should be sent in pairs. No student should be sent to the bathroom alone.**
- All students are the responsibility of all adults.
- Staff should correct all inappropriate behavior.